

# Bop Tots

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## Class Rules

The following rules are instructed by Bop Tots to ensure every member of the group feels relaxed, supported, safe and secure whilst having fun. Each week when you register you are agreeing to follow the class rules below which will help us enjoy our time together.

- 1- All adults must take full responsibility for the child/children in their care, for the duration of the Bop Tots Class, and ensure appropriate supervision is given throughout the class and during use of instruments and props.
- 2- It is the child's parent/carers responsibility to handle any unacceptable behaviour in an appropriate manner. Should a parent see any unacceptable behaviour from another child, please try and talk to the parent of that child in a calm and respectful manner. Listen carefully; try to clear up the situation but above all stay friends as the children are watching!
- 3- Children must treat their Bop Tots Leader and the other children and adults with respect. Children will be encouraged to be polite, kind, patient and to share. Under no circumstance will any behaviour which may harm others be tolerated this includes but is not limited to name-calling, stereotyping, biting, kicking and hitting.
- 4- Outdoor shoes must be removed before participating in the class, socks or slippers may be worn instead.
- 5- Apart from during a music/dance activity instructed by your Bop Tots Leader children must only walk and not run in class.
- 6- Children must respect the instruments and equipment used in the class; these should not be thrown, put in a child's mouth or used as a weapon.
- 7- During snack/social time children should remain seated while eating and drinking. Care should be taken to ensure all hot drinks are kept out of reach of children and any spillages are reported to your Bop Tots Leader.
- 8- Allergies and dietary requirements will be taken into consideration when preparing snacks. Water will be constantly available, upon request.
- 9- Only Bop Tots Leaders and helpers are allowed access to the kitchen and store rooms of the venue, these doors are to remain closed at all times.
- 10- Photographs or videos of children may not be taken without the expressed consent of the parent. Use of photographs on social media sites is only permitted of photos of your child(ren) only. It is not permitted to upload photos of other children attending Bop Tots except by Bop Tots who will have photo/video consent to use images for publicity.
- 11- Children must be supervised in the toilets to ensure their safety and all dirty nappies must be taken with you.
- 12- For the safety of all children, please ensure all doors are closed behind you.